



YMCA OF GREATER VANCOUVER
YMCA CAMP DEKA
POSITION DESCRIPTION

MAINTENANCE

REPORTS TO: CAMP DIRECTOR

POSITION PURPOSE

The maintenance person is responsible for basic landscaping skills, basic carpentry skills and plumbing knowledge is an asset. This position will report to the Camp Director/Program Director and is responsible for general camp upkeep.

GENERAL DUTIES AND RESPONSIBILITIES

YMCA Camps programming is based on the building of a camp community. The camp community is intended to provide opportunities for growth and learning for all members. Staff at YMCA Camp Deka are responsible to not only be a part of the camp community, but also to guide campers in understanding what it means to be a part of a YMCA Camp. This will be accomplished in a number of ways, not limited to:

- Role modeling appropriate behaviours
- Role modeling respectful and caring relationships with staff and campers
- Understanding that each staff members' role in the camp community is to serve our clients (campers) and to assist other staff in serving campers.
- Understanding that the greater good of our client's experience must be at the forefront in every decision made.
- Teach and role model the core values of the YMCA
- Understand and enforce the policies of the YMCA and YMCA Camps

SPECIFIC DUTIES AND RESPONSIBILITIES

The maintenance person is expected to:

- Do basic landscaping and plumbing.
- Ensure that all camp policies are enforced as they relate to maintenance operations.
- Ensure proper operation of the facility and equipment.
- Ensure proper disposing of waste .
- Ensure water system is running smoothly, daily tests & weekly samples
- General Camp upkeep.

The maintenance person may be asked to assist in duties not listed above. The YMCA expects the support of all staff members in fulfilling objectives that may not be specific to this position.

QUALIFICATIONS/EXPERIENCE

- Current Standard First Aid and CPR-C
- Class 4 driver's licence
- Plumbing Experience is an asset

COMPETENCIES

- Commitment to Association Vision and Values: Demonstrates and promotes a personal understanding of and appreciation for mission, vision, strategic outcomes and values of the YMCA

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- Communication: Communicates in a thorough, clear and timely manner and supports information sharing and goal achievement across the Association.
- Concern for Health and Safety: Acknowledges and understands how to manage and educate others of risk or harm reduction.
- Initiative: Does the right thing at the right time without being asked.
- Teamwork: Participates actively in a team for organizational effectiveness.
- Self-Management: Works independently within prescribed parameters, can discern the relevance of issues and communicate them effectively to supervisor.

POSITION DESCRIPTION SIGN-OFF

My signature on this document indicates that I have read, understand and agree with the position as it has been described above. I understand that as part of obtaining a position with the YMCA of Greater Vancouver I will also be required to sign a staff agreement, complete a criminal record check (the results of which may affect my suitability for this job) and read, understand and agree to abide by any relevant YMCA policies – these will be supplied to me by the hiring manager (or their delegate) prior to the commencement of my duties or over the course of a pre-established training period.

If under the age of 19, parental/guardian signature must be obtained on this document prior to the commencement of your duties.

Signature: _____

Signature of parent/Guardian: _____

Print Name: _____

Print Name: _____

Date: _____

Date: _____