



We build strong kids, strong families, strong communities.

YMCA OF GREATER VANCOUVER
YMCA CAMP HOWDY
POSITION DESCRIPTION

TRIPPER/ROVER

REPORTS TO: CAMP COORDINATOR

POSITION PURPOSE

The Tripper/Rover is a part of the support team required to deliver YMCA Camps programs. The Tripper/Rover will provide expertise, experience and skills specific to outtripping. As well, this person will provide assistance and leadership in a variety of areas that fall outside of the scope of other positions. The Tripper/rover is required to live onsite.

GENERAL DUTIES AND RESPONSIBILITIES

YMCA Camps programming is based on the building of a camp community. The camp community is intended to be supportive of all members and provide opportunities for growth and learning for all members. Staff at YMCA Camps are not only part of the camp community, but also guide campers in understanding what it means to be a part of a YMCA Camp. This is accomplished in a number of ways, including:

- Role modeling appropriate behaviours.
- Role modeling respectful and caring relationships with staff and campers.
- Understanding that each staff member's role in the camp community is to serve our clients (campers) and to assist other staff in serving campers.
- Understanding that the greater good of our client's experience must be at the forefront in every decision made.
- Teach and role model the core values of the YMCA.
- Read, understand, teach and enforce the policies of the YMCA and YMCA Camps.

SPECIFIC DUTIES AND RESPONSIBILITIES

As a program staff member, the Tripper/Rover is expected to:

- Provide behaviour management and general camper care assistance whenever possible.
- Act as a role model at all times.
- Be available to assist in camp-wide programming in transition times and during meal times.

The Tripper/Rover is also expected to:

- Coordinate any outtrips departing from YMCA Camp Howdy.
- Complete all paperwork required for outtrips.
- Take part in and assist in leading all outtrips.
- Order and pack food for all trips.
- Ensure all trips follow YMCA Camps policies and procedures.
- Ensure that all outtripping gear is well maintained and is used responsibly.
- Operate the tuck shop when required.
- Deliver and pick-up camp laundry as required.
- Act as a lifeguard when required.

The Tripper/Rover may be asked to assist in duties not listed above. The YMCA expects the support of all staff members in fulfilling objectives that may not be specific to this position.

QUALIFICATIONS/EXPERIENCE

- Current Standard First Aid and CPR-C.
- Current NLS certification.
- Current Boat Operator’s certification.
- Basic Solo Paddler (or better) canoe certification.
- Prior canoeing and kayaking experience.
- Completion of the YMCA Camp Howdy ACMG training.
- Class 4 Drivers’ License.
- Participation in 100% of YMCA Camps staff training.

COMPETENCIES

- Coaching and Development: Commits to assisting participants, volunteers, staff and self in continuous learning and development.
- Communication: Communicates in a thorough, clear and timely manner and supports information sharing and goal achievement across the YMCA Association.
- Concern for Health and Safety: Acknowledges and understands how to manage and educate others of risk or harm reduction.
- Initiative: Does the right thing at the right time without being asked.
- Quality Focus: Ensures that success criteria for self, staff, and programs are set, reviewed and surpassed regularly to provide excellent service delivery.
- Teamwork: Participates actively in a team for organizational effectiveness.
- Self-Management: Works independently within prescribed parameters, can discern the relevance of issues and communicate them effectively to supervisor.

POSITION DESCRIPTION SIGN-OFF

My signature on this document indicates that I have read, understand and agree with the position as it has been described above. I understand that as part of obtaining a position with the YMCA of Greater Vancouver I will also be required to sign a staff agreement, complete a criminal record check (the results of which may affect my suitability for this job) and read, understand and agree to abide by any relevant YMCA policies. These will be supplied to me by the hiring manager (or delegate) prior to the commencement of my duties or over the course of a pre-established training period.

If under the age of 19, parental/guardian signature must be obtained on this document prior to the commencement of your duties.

Signature: _____

Signature of Parent/Guardian: _____

Print Name: _____

Print Name: _____

Date: _____

Date: _____

