

YMCA CANADA CAREERS/CARRIERES

TO SUBMIT A POSTING FOR NATIONAL CIRCULATION CONTACT: services@ymca.ca

January 20th, 2012

***Outdoor Education Director, YMCA Camp Elphinstone
YMCA of Greater Vancouver
YMCA Camping and Outdoor Education
Vancouver, BC***

Salary Range: \$35,000 - \$45,000

Placement: March 2012

Situation:

The YMCA of Greater Vancouver serves the lower mainland of British Columbia. Service areas include Children and Youth Services, Robert Lee YMCA, Langara YMCA, Tong Louie Family YMCA, Chilliwack Family YMCA, Community Programs and YMCA Camping.

The YMCA of Greater Vancouver has been offering young people from the Lower Mainland and abroad rewarding camping experiences for over 100 years. At YMCA Camps (Elphinstone and Deka) we serve approximately 3500 children and young adults each summer, and 7000 children and adults in the spring and fall and have operating revenues of over \$3 million.

YMCA Camps is about to undergo a \$7 million capital and program expansion in both residential and day camping including the construction of a four season full service 120 bed facility, dining hall expansion, waterfront redevelopment and leadership centre at YMCA Camp Elphinstone.

Nature and Scope:

The YMCA of Greater Vancouver Camping and Outdoor Education division is currently seeking the services of an experienced camping professional for YMCA Camp Elphinstone.

Camp Elphinstone is located outside of Gibsons on the Sunshine Coast, a 40 minute ferry trip from Vancouver. The Sunshine Coast is a vibrant community committed to natural environments, sustainability and the arts. Housing on site at Camp Elphinstone is available, and residency is required during the delivery season.

Reporting to the General Manager, the Outdoor Education Director (OED) will be responsible for maintaining and developing relationships with community groups and schools, the development and implementation of Outdoor Education programming, reviewing and updating systems, and ensuring adherence to Association policies and procedures. The OED provides leadership to the development and delivery of high quality programs. The OED will work closely with the Summer Camp Director, to ensure high quality service and programs to both summer camp and Outdoor Education clients. The OED will recruit and book new business, increasing our Outdoor Education season revenue.

The Outdoor Education Director (OED) will create, implement, facilitate and evaluate our Outdoor Education Programs. The OED will also schedule outdoor ed. programs and staff, supervise outdoor ed. staff, market the program, and perform general camp duties when

necessary. The OED ensures that our programs and services are of the highest quality, meeting and exceeding provincial standards.

The OED will ensure that staff and volunteers are well trained, efficient, and highly effective in the delivery of programs and services. Ensuring quality programs and building and maintaining relationships will be the main role of the OED, ensuring community groups and schools are well informed year round about the opportunities, benefits, and direction of YMCA Outdoor Education programs.

Responsibilities:

- Ensuring positive outdoor education experiences.
- Hiring, coaching and leading a strong staff team
- Building relationships with delivery partners
- Building a culture of service, ensuring quality in all aspects of camp, including cleanliness, customer service and quality.
- Maintaining YMCA program and care standards and being a positive role model of our Mission, Vision, Values and Commitment to Service
- Managing assigned budgetary responsibilities
- Managing all program areas at camp, including large waterfront and High Ropes Course.
- Developing and delivering training modules that support the professional development of staff and volunteers, with a focus on program delivery
- Providing leadership within the divisions Strong Kids campaign.
- Representing the Association and the Camp Division on committees and in the community as assigned
- Participating within the camping division's strategic planning, communications and marketing initiatives
- Sales and recruitment of schools and community groups.
- Performing the role of Acting Camp Manager as required
- Other duties as assigned

Qualifications:

- Strong understanding of YMCA camping vision and values
- Minimum of 3 years of camp leadership experience in a supervisory / management role
- University Degree with significant experience in related field
- Training and work experience building relationships with groups and organisations.
- Challenge Course Certification
- NLS
- First Aid Qualifications: Advanced level of First Aid, CPR C
- Experience in staff, volunteer, and alumni development
- Clear Criminal Reference Check
- Valid BC Class 4 License is an asset

Competencies:

Commitment to Organization Vision and Value: demonstrates and promotes a personal understanding of and appreciation for the mission, vision, outcomes and values of the YMCA. Articulates the uniqueness and holistic nature of the YMCA and seeks opportunities to fulfill its mission.

Leadership: Motivates and inspires self and others to take action to achieve desired outcomes.

Relationship Building and Collaboration: Builds positive interactions both internally and externally to achieve work related goals.

Concern for Health and Safety: Acknowledges and understands how to manage and educate others of risk and harm reduction.

Coaching and Development: Commits to assisting participants, volunteers, staff and self in continuous learning and development. Shares knowledge and experience.

Teamwork: Participates actively and positively in Association and Division building for maximum organizational effectiveness.

Planning and Organizing: Establishes a clearly defined and effective course of action for self and others to accomplish short and long term goals

Quality Focus: Ensures that success criteria for self, staff and programs are set, reviewed and surpassed regularly to provide excellent service delivery.

Business Orientation: Develops plans and takes action with a view to developing programs and services that will generate maximum returns.

Results Oriented: Ability to manage and lead to achieve and exceed identified goals

Decision-Making: Ability to take action in solving problems while exhibiting judgement and a realistic understanding of issues: ability to use reason, even when dealing with emotional topics.

If you are interested in this position please send a letter of application and résumé by February 6, 2012 to:

Lisa Stiver
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