



YMCA

We build strong kids,  
strong families, strong communities.

February 21, 2008

**Outdoor Centre Program Specialist – Spring 2008**  
**YMCA Camp Elphinstone**  
**YMCA of Greater Vancouver**  
**Gibsons, BC**

**Status: Full-Time Seasonal Contract**

**Salary:** \$65/day (room and board included)      **Placement Date:** April 21, 2008: multiple positions

**Situation:**

The YMCA of Greater Vancouver is one of the Lower Mainland's leading charities, with an operating budget of more than \$25 million and an aggressive capital development program. The YMCA provides services in membership, childcare, camping, literacy, employment and community services to over 64,000 participants annually.

YMCA Camp Elphinstone is the lead residential camping and outdoor education facility within the YMCA of Greater Vancouver. Located one hour west of Vancouver on a 150 acre site on the Sunshine Coast, operations at the main site include a full-service dining hall, over 50 buildings, an extensive waterfront dock system including sailing, canoeing, swimming and kayaking, a high ropes course and a wide variety of permanent and seasonal program facilities, equipment and accommodations. YMCA Camp Elphinstone operates as a residential and day camp for boys and girls aged 6-16 in the summer months and a full service outdoor centre from September to June.

**Nature & Scope:**

The YMCA Camp Elphinstone Outdoor Centre offers experiences for people of all ages year-round. Groups range from elementary schools to university programs, from adult retreats to weddings.

Working together on a team, program specialists are the front line staff working directly with participants, guests, teachers and chaperones. Reporting to the program coordinators and outdoor education director, program specialists instruct and lead programs (including canoeing, kayaking, high ropes, initiatives, environmental programs, campfires and more) as well as providing necessary support services.

This is a full-time seasonal contract position starting on April 19, 2008 and ending on June 20, 2008. Successful candidates will be required to live on site with at least one roommate. Program specialists receive a minimum of one full day off each week.

**Responsibilities:**

- Provide direct program delivery in a variety of programs
- Ensure facilities, equipment and supplies are well maintained
- Promote the safety and well being of all participants and guests
- Work to improve and develop new or existing programs
- Continuously build relationships with staff and participants, ensuring effective communication
- Represent the YMCA and the Association in a professional manner
- Model appropriate behaviour in line with the Mission, Vision and Values of the YMCA
- Assist with general maintenance, cleaning and site support duties as required for daily operation

**Qualifications:**

- Clear criminal reference check
- Experience teaching outdoor programs
- Standard First Aid & CPR “C”
- Bronze Cross
- National Lifeguard Service Award (preferred)
- Class 4 drivers licence (preferred)
- Experience and sensitivity in dealing with members of different cultural and racial backgrounds (preferred)

**Competencies:**

***Child and Youth Focused:*** Commits to assisting growth and development among children and youth

***Commitment to Organization Vision and Values:*** Demonstrates and promotes a personal understanding of and appreciation for the mission, vision, strategic outcomes and values of the YMCA

***Communication:*** Communicates in a thorough, clear and timely manner and supports information sharing and goal achievement across the YMCA

***Concern for Health and Safety:*** Acknowledges and understands how to manage and educate others of risk and harm reduction

***Diversity:*** Appreciates that people with different opinions, backgrounds and characteristics bring richness to the YMCA

***Relationship Building and Collaboration:*** Builds positive interactions both internally and externally to achieve work related goals

***Teamwork:*** Actively builds teams and encourages open relationships for maximum organizational effectiveness

***If you are interested in this position, please submit your letter of application and résumé by Friday, March 7<sup>th</sup> to:***

**Ryan Gapes**  
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YMCA Camp Elphinstone  
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