



YMCA

We build strong kids,
strong families, strong communities.

**** Employment Opportunity ****

January 28, 2010

Early Childhood Educator (ECE) – Pre-School Assistant
YMCA of Greater Vancouver
Crescent Beach Tiny Y: Surrey, BC

Competition #: CC10-PSA-628-01
Salary: \$17.72 per hour
Placement: ASAP – June 28, 2010
Terms: Temporary Part-Time; 15 hours per week
Monday-Friday: 8:30 am – 11:30 am

Situation:

The YMCA of Greater Vancouver is one of the Lower Mainland's leading charities, with an operating budget of more than \$27 million. The YMCA provides services in membership, childcare, camping, literacy, employment and community services to over 50,000 participants annually.

The YMCA Child Care Division; the largest provider of licensed child care in the lower mainland, serves over 1500 children between the ages of 6 weeks and 12 years at 50 licensed child care facilities throughout the Greater Vancouver area.

Nature & Scope:

Under the direction of the centre's Preschool Supervisor, the Preschool Assistant will provide care and creative programming for young children in a group setting.

Major Responsibilities:

- To read, understand and follow all Provincial and YMCA requirements and standards.
- To interact directly with the children.
- To assist with the planning and implementing of a consistent child centred program in accordance with YMCA standards.
- To establish and maintain positive daily communication with parents.
- To maintain a neat, orderly, and clean environment, including all activity areas and washrooms.
- To ensure that all safety and supervision standards are implemented and maintained according to licensing and YMCA requirements.
- To release children only to those authorized by parent/ guardian, to ask for identification in order to ensure that the authorized pick-up has been verified.
- To maintain confidentiality of all information related to the centre, the children, their families, and staff.
- To maintain regular attendance, punctuality and to be appropriately dressed and well groomed.

Qualifications:

- **Early Childhood Educator Certificate required**
- Special Needs Educator and Infant/Toddler Educator Certificates are an asset
- Current First Aid certificate and Criminal Record Check required
- Additional courses/training related to child growth and development an asset
- Experience working with children in a child care/ recreational setting

Competencies:

In addition to bringing a commitment to YMCA vision and values, and an orientation to service, the candidate should possess the following competencies:

Commitment to Organization and Values: Demonstrates and promotes a personal understanding of and appreciation for the mission, vision, outcomes and values of the YMCA.

Leadership: Motivates and inspires self and others to take action to achieve desired outcomes.

Communication: Communicates in a thorough, clear and timely manner.

Creativity and Innovation: Develops new ways or adapts existing ideas to improve programs and service.

Team Work: The ability to work effectively with others to achieve optimal results.

Product Knowledge: Thorough understanding of the components required in providing quality care

*Please apply in writing, with cover letter and resume,
quoting competition # CC10-PSA-628-01 to:*

Recruitment Manager
YMCA of Greater Vancouver

E-mail: childcarejobs@vanymca.org

Fax: (604) 294-9414

We thank you for your interest but only short-listed candidates will be contacted.

Please apply as soon as possible, as consideration of applications will begin immediately.