



YMCA

We build strong kids,  
strong families, strong communities.

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**\*\* Employment Opportunity \*\***

January 28, 2010

**School Age Assistant**

YMCA of Greater Vancouver

Jamieson YMCA Child Care Program: Vancouver, BC

**Competition #:** CC09-SAA-758-22  
**Salary:** \$13.58 per hour  
**Placement:** February 15, 2010  
**Terms:** Permanent Part-Time: 28 hours/week  
Monday-Friday: 7:30 am – 9:00 am +  
Monday - Thursday: 2:30 pm – 6:00 pm +  
Friday: 11:30 am – 6:00 pm

**Situation:**

The YMCA of Greater Vancouver is one of the Lower Mainland's leading charities, with an operating budget of more than \$28 million. The YMCA provides services in membership, childcare, camping, literacy, employment and community services to over 50,000 participants annually.

The YMCA Child Care Division; the largest provider of licensed child care in the lower mainland, serves over 1500 children between the ages of 6 weeks and 12 years at 50 licensed child care facilities throughout the Greater Vancouver area.

**Nature & Scope:**

Reporting directly to the program Supervisor, the School Age Assistant will work directly within the school age program facilitating activities for children ages 5 to 12.

**Major Responsibilities:**

- To read, understand and follow all Provincial and YMCA requirements and standards.
- To interact directly with the children.
- To assist with the planning and implementing of a consistent child centered program in accordance with YMCA standards.
- To establish and maintain positive daily communication with parents.
- To maintain a neat, orderly, and clean environment, including all activity areas and washrooms.
- To ensure that all safety and supervision standards are implemented and maintained according to licensing and YMCA requirements.
- To release children only to those authorized by parent/ guardian, to ask for identification in order to ensure that the authorized pick-up has been verified.
- To maintain confidentiality of all information related to the centre, the children, their families, and staff.
- To maintain regular attendance, punctuality and to be appropriately dressed and well groomed.

**Qualifications:**

- First Aid certificate required
- Completion of Grade 12
- Experience working with children in a child care/ recreational setting
- Willingness to obtain Criminal Record Check and provide 3 References
- Courses/Degree/Certificate in child growth and development an asset
- BC Class 4 Driver's License an asset

**Competencies:**

In addition to bringing a commitment to YMCA vision and values, and an orientation to service, the candidate should possess the following competencies:

*Leadership:* Motivates and inspires self and others to take action to achieve desired outcomes.

*Communication:* Communicates in a thorough, clear and timely manner.

*Creativity and Innovation:* Develops new ways or adapts existing ideas to improve programs and service.

*Team Work:* The ability to work effectively with others to achieve optimal results.

*Product Knowledge:* Thorough understanding of the components required in providing quality care

*Please apply in writing, with cover letter and resume, quoting competition **CC09-SAA-758-22** before 5:00 pm on **February 7, 2010** to:*

Recruitment Manager  
YMCA of Greater Vancouver  
200-1166 Alberni Street  
Vancouver, BC V6E 3Z3

e-mail: [childcarejobs@vanymca.org](mailto:childcarejobs@vanymca.org) (preferred)  
fax: 604.294.9414

*This position is open to male and female applicants; only short-listed candidates will be contacted.*